

# **DUNEDIN CAMERA CLUB INCORPORATED**

## **OFFICIAL BY-LAWS**

### **as at 17 November 2009**

#### **DUTIES OF THE CLUB OFFICERS**

The elected Committee meets monthly; duties and roles are set out in detail in the Rules of The Dunedin Camera Club Incorporated (2008).

Other club officers (not on committee) may be delegated areas of responsibility to assist in the operation of the club.

#### **The President**

The duties of the President shall be to co-ordinate the work of the various Club Officers, to be responsible for the efficient running of The Club and to be front person at the regular Club meetings.

#### **The Vice President**

Duties include arranging and implementing the annual programme and deputising for the President when required.

#### **The Secretary**

Is responsible for distribution of Photographic Society of NZ (PSNZ) newsletter '*Camera Talk*' at Club nights and other material such as competition entry forms and for notifying members of important correspondence.

#### **The Treasurer**

Duties on Club nights involve availability to receive membership subscriptions and issue receipts.

#### **The Exhibition Secretary**

The Exhibition Secretary is responsible for all the Club's Exhibitions and Competitions and for keeping an accurate record of results and points awarded. Other tasks include arranging the engraving and annual presentation of trophies and maintaining an inventory of these.

#### **Librarian**

The Librarian is responsible for the efficient running of the Library and for the loan of some Club equipment available for members to use. *(2009 – currently includes matte cutter, mattes and slide scanner)*

#### **Library Rules**

Two books only may be on issue to a member at any one time.

Books, or equipment, shall not be retained by a member for longer than two months. The Librarian shall forward a reminder to the member if books are held for longer than this period. It is the responsibility of the member returning the books to ensure that the Librarian records the return.

## **Requirements for the smooth and efficient running of regular Monday night Club Meetings**

Duty Officers, appointed by the Committee, are responsible for:

- Opening of rooms, turning on lights and heating, closing blinds - including the skylight blinds (especially in summer).
- Setting up the tables, seating, projectors, screen and laptop, PA system and speakers.
- Library cupboard is unlocked early in the course of the evening and secured at the end.
- Welcoming of guests and visitors.
- Supper is served at the end of the main activities. Maintain catering requirements.
- Maintain raffle, arrange prizes.
- At conclusion of meeting all benches and tables are stacked away. Lights and heating are turned off and the building is locked.
- Club equipment items are secured in locked cupboard.

Duties required at other times:

- Club publicity and distribution of annual programme.
- Organization of field trips.
- Catering as required for special events.
- Maintain historical records of the club.
- Technical advice and assistance from informed members of the Club is appreciated.

## **GENERAL COMPETITION**

### **Competitions and Entry Guidelines**

- Competitions are open to financial members only.
- The closing date for all competitions is as shown in the Club programme. An extension to the closing date may be made at the discretion of the Exhibition Secretary.
- The Exhibition Secretary will fully advise the judge of the subject definitions. The judge should also be advised that he/she has the discretion not to accept images that do not meet the competition criteria or clearly do not meet the definitions of the competition subject.
- The maximum number of entries permitted by each member in any competition will be advertised in the annual programme.
- There are NO grades in any competitions.
- Judges are invited to give constructive comment on all images entered in competitions.
- Judges, at their discretion, may award: Top image, Honours, Acceptance, Not Accepted.
- Any image that is awarded Top or Honours in a (Dunedin Camera Club) competition may not be entered again in our Club competitions.
- Images awarded 'Acceptance' will be eligible for re-entry in later Club competitions.
- Images that the judge considers do not meet the competition criteria or do not reach general competition standard may be given 'Not Accepted'. The photographer may re-enter 'Not Accepted' images in later competitions.
- Identical images may not be used in both print and digital projected image competitions.
- The Exhibition Secretary has the discretion not to accept images that have been entered multiple times in any form.
- Points are awarded for aggregate competition entries as follows:

Acceptance	one point
Honours	three points
Top/Champion	five points

Except where no Honours has been awarded, but Top and Acceptances have been awarded the Top award is only appointed two points.

## **The Trophy Competitions**

Trophies are awarded for many (but not all) of the competitions in print and digital projected image categories.

Generally it is the Top image that is awarded the trophy for a particular competition, as determined by the presiding competition judge.

The points awarded in each OPEN competition (held up to four times each year) are aggregated to determine the trophy winners.

### **These trophy competitions are held annually:**

Audio-Visual  
Landscape  
Nature  
OPEN Aggregate – up to four competitions (and a minimum of two) held each year.

### **These trophy competitions may be held on alternate years at the discretion of the committee:**

Photojournalism  
Portrait  
Seascape

Refer to the current annual programme for details.

## **Other General Competitions or Exhibitions**

Other set subject or theme exhibitions and/or informal competitions may be held at the discretion of the committee.

These are intended for member participation, discussion and image evaluation in an informal setting. Generally there will be no awards given.

Refer to the current annual programme for details.

## **COMPETITION GUIDELINES**

### **Print Competitions – General Rules**

- Prints should be mounted on a base of cardboard or material such as foam core:
  - o the mount to be a minimum size of 230mm x 180mm (approx 400 cm<sup>2</sup>)
  - o and a maximum of size of 510mm x 410mm (approx 2000 cm<sup>2</sup>)
- Protecting and enhancing the print by a mat is encouraged, but not compulsory.
- Not accepted materials include:
  - o Framed or glass prints
  - o Mounts with exposed Velcro or similar (which may cause damage to other prints)
- Prints may be monochrome, colour or toned unless a special competition is nominated.
- Entrants must provide the exhibition secretary with a list of titles to identify their entries.
- The photographer's name should NOT be on the back of the mount.
- Identification on the back of the mount should appear centred near the top (right way up) and include;
  - ✓ Title
  - ✓ Name of competition
- The title may also be on the front of the print entry, if desired.
- Multiple images used on one mount are classed as one image.

- Images shall have been exposed by the author and any manipulation should be done by the author or at the specific direction of the author. Commercial processing, printing and mounting is acceptable. Composite images shall only contain original work by the author.

## **Projected Image Competitions – General Rules**

- Digital images to be saved as a jpeg in the sRGB colour space.
- Image size and specifications will be recommended by the Exhibition Secretary in accordance with the current projection capabilities used and will be listed in the annual programme competition guidelines.
- As a guide, these image size specifications will usually be:
  - Maximum of 1024 pixels on the horizontal side
  - Maximum of 768 pixels on vertical side
  - File size between 400kb and 1MB
  - They will be displayed within a 4:3 aspect ratio at a resolution of 1024 x 768 pixels
- The image file name should be the same as the image title: e.g. Great Expectations.jpg
- Images should be submitted by email, on CD, or on a memory card/stick, to the Exhibition Secretary.
- Images shall have been exposed by the author and any manipulation should be done by the author or at the specific direction of the author. Composite images shall only contain original work by the author.
- Images generated solely by electronic means (e.g. Fractals etc) are not eligible in ANY section of competition; Projected image or Printed.
- Transparency slides may be entered:
  - Slides may be mounted in glass, plastic or card but they must fit into the Club projector, which accepts 2" x 2" (52 x 52mm) size mount
  - Slides must be spotted in the lower left corner, when held in the normal hand viewing position. The title of the slide should be at the top and on the same side as the spot. The competitor's name must not be on the slide
  - Slides must have been exposed by the exhibitor and may be commercially processed
  - A scanned digital image version of a transparency slide may not also be entered in the same competition

## **Audio Visual (AV) Competition – General Rules**

This competition is for a sequence of projected digital images with accompanying soundtrack.

Your tools are photographic images, transitions, music and words. While the quality of still images is the foundation, there is the opportunity to tell a story, and add soundtrack.

The following are requirements for an AV entry:

- Maximum number of entries per member will be advertised in the annual programme.
- AV must not exceed 5 minutes duration.
- Entry must be a stand-alone file (e.g. Pic-to-exe, ProShow Gold .exe file), capable of running on a PC, independently of any other software.
- Previous AV entries are allowed, provided they have not been awarded Top or Honours in a previous Club competition.
- The AV file name should be the same as the AV title: e.g. A Photographer's Tale.exe
- Entry may be submitted on named CD/DVD, or suitable pen drive memory device.
- All credits, including music, should be declared in the end sequence of the AV, but should NOT include the author name, unless otherwise specified.

## **Subject Definitions – Trophy competitions**

### **Landscape (L)**

A landscape is a photograph of a section or portion of scenery as seen from a single viewpoint, where The Land is dominant. Scenery *is* the subject of a landscape image. 'The Land' includes lakes, waterways, trees etc. An image with a dominance of sky or cloud is acceptable provided the image also contains significant features of a natural landscape. Evidence of people, animals, buildings and structures should be avoided or minimal in the composition if used to provide scale and perspective.

NOTE: 'Urban landscapes' are generally not included in the Landscape competition unless specifically stated in the programme.

### **Nature (N)**

Nature depicts living, untamed animals and uncultivated plants in a natural habitat; geology and a wide diversity of natural phenomena. Photographs of animals that are domesticated, caged or under any form of restraint, as well as photographs of garden plants are ineligible.

Minimal evidence of human activity is acceptable for Nature subjects: e.g. banding on penguins, seals, introduced birds; wild briar, lupins etc; or natural forces reclaiming modified environment.

Any manipulation or modification to the original image is limited to basic adjustments and must NOT alter the content of the original scene.

An entry may be up to four photographs in a series (on one mount) showing the development, or behaviour of a subject. This entry will count as one picture and be judged as a set.

Correct identification of the subject is strongly recommended. The use of scientific, common, native or Maori names should be used wherever possible. Cute, humorous or other such titles are not appropriate for Nature competitions.

### **Open (O)**

There is NO restriction to choice of subject or treatment.

The emphasis is on interest, visual impact, composition, and technical excellence. Images are not confined to any particular subject, type, or style of photography. These may include scenery, close-ups, buildings, animals, portraits, abstract, creative, and still-life.

Special techniques are also allowed, and include unlimited digital and darkroom manipulation.

Images generated by purely electronic means (i.e. Fractals) will not be accepted.

### **Photojournalism (PJ)**

Photojournalism is about capturing story telling images as they happen.

A PJ image should have informative content, tell a story and have emotional impact, such as seen in news media and periodicals. This may include documentary, contemporary life, illustrative and spot news and human interest. It does not necessarily require a person in the photograph.

In the interests of credibility, contrived situations or photographic manipulations which misrepresent the truth of the situation are not acceptable.

An image should be able to stand alone and tell its story without a title, but, if carefully chosen, a title can often add to its impact.

### **Portrait (P)**

A photograph of a person or people; not animals.

Should be character studies, not actions shots, and may range from a head study to full body length; formal or candid. May also be environmental portraiture where inclusion of the surroundings may tell more about the subject.

### **Seascape (S)**

A seascape is a photograph of natural coastal scenery in which the sea or seashore is the dominant feature. People, boats and man-made structures may be present but not dominant in the photograph. Coastal saltwater inlets are eligible but inland freshwater environments are excluded.

## TROPHIES AND AWARDS

### AUDIO-VISUAL competition

- o Champion audio-visual Dunedin Camera Club AV Trophy

### LANDSCAPE competition

- o Top Print Dunedin Camera Club 40<sup>th</sup> Anniversary Trophy
- o Top Projected image Margaret Collins Cup

### NATURE competition

- o Top Print W.P.C. Clifford Nature Cup
- o Top Projected image Fred King Memorial Trophy

### OPEN - AGGREGATE competitions

Points awarded are aggregated to determine winner in each category

- o Most points – Prints Mrs W.G. M<sup>c</sup>Clymont Cup
- o Most points - Projected images Harry Bastin Trophy

### PHOTOJOURNALISM competition

- o Top Print S.T. M<sup>c</sup>Alpine Trophy
- o Top Projected image E.F. Ashby Trophy

### PORTRAIT competition

- o Top Print E.A. Sinclair Portrait Trophy
- o Top Projected image Portrait Cup

### SEASCAPE competition

- o Top Print Certificate award
- o Top Projected image F.R.E. Raper Trophy